

PUBLIC NOTIFICATION

The **Chelmsford** Housing Authority, the Awarding Authority, invites sealed bids from Contractors for Elevator Maintenance and Repairs Service Contract for the **Chelmsford** Housing Authority for eleven passenger elevators in accordance with the documents herein.

The estimated contract value is \$150,000 for a one (1) year contract period with two (2) one (1) year options to renew at the discretion of the awarding authority.

All bids are subject to applicable bidding laws including, but not limited to M.G.L. c.149 §44A – H, M.G.L. c.30 and applicable federal procurement laws. To the extent there are inconsistencies between state and federal procurement laws, the more stringent standard will be followed for purposes of this Request for Bids.

Sealed bids will be received until **2:00 PM, Thursday, February 3, 2022**

All bids should be submitted by mail or delivered to **Chelmsford Housing Authority, 10 Wilson St., Chelmsford, MA 01824 Attention: Sharon Smith**, and received no later than the date & time specified above. Bids may not be emailed.

Bidders must be certified by the Division of Capital Asset Management and Maintenance (DCAMM) as a Prime Contractor in the category of **Elevators** and must submit a current DCAMM Certificate of Eligibility and signed DCAMM Prime/General Contractor Update Statement (Form CQ 3).

All bids shall be accompanied by a bid deposit in the amount of not less than five percent (5%) of the value of the total bid. Bid deposit shall be in the form of a bid bond, Treasurer's check or Cashier's check issued by a responsible bank or trust company. Said deposit is to be the property of the Chelmsford Housing Authority, if the bidder fails to execute the contract after he has been officially notified that the contract has been awarded to him.

Contract Documents will be available via email request to ssmith@chelmsfordha.com or for pick-up at: **10 Wilson St., Chelmsford, MA 01824 on January 19, 2022, at 10:00 am.**

There will be a recommended, but non-mandatory, pre-bid conference held on **January 26, 2022 at 9:00 am** at **10 Wilson St., Chelmsford, MA 01824.** (with an alternate date of January 27, 2022 if needed due to inclement weather on the 26th)

All questions and request for interpretation must be received no later than five calendar days before the bid deadline and must be submitted in writing to ssmith@chelmsfordha.com. Requests for interpretations may be responded to via addendum, as determined by the Owner.

The Chelmsford Housing Authority reserves the right to award and/or reject any or all proposals or to cancel this Invitation to Bid, if it is in best interest of the Housing Authority to do so.

The Chelmsford Housing Authority is an affirmative action/equal opportunity employer/purchaser.

END OF PUBLIC NOTIFICATION FOR INVITATION FOR BID