

INVITATION FOR BID

Public Notification

MAINTENANCE AND REPAIR OF HVAC SYSTEMS – CHAPTER 149

The Chelmsford Hosing Authority and CHOICE INC invite bids for the supply of services as described in the specifications for Maintenance and Repair of HVAC Systems.

The estimated contract value is \$40,000 for a one (1) year contract period with two (2) one (1) year options to renew at the discretion of the awarding authority for a 3-year total of \$120,000.

All bids are subject to applicable bidding laws including, but not limited to M.G.L. c.149 §44A – H,

M.G.L. c.30 and applicable federal procurement laws. To the extent there are inconsistencies between state and federal procurement laws, the more stringent standard will be followed for purposes of this Request for Bids.

Bids will be received by 2 pm, Thursday, June 11, 2026

This project is being Electronically Bid (E-Bid). All Quotes shall be prepared and submitted online at www.Projectdog.com and received no later than the date & time specified above. Hard copy Quotes will not be accepted by the Awarding Authority. For E-Bid Tutorial and Instructions, click here to download the Supplemental Instructions to Bidders for Electronic Bid Projects from www.Projectdog.com. For assistance, contact Projectdog, Inc. at 978.499.9014.

Contract Documents will be available electronically or for purchase at www.Projectdog.com on **May 27, 2026. Project Code# 874920**

All bids shall be accompanied by a bid deposit in the amount of not less than five percent (5%) of the value of the total bid. Bid deposit shall be in the form of a bid bond issued by a responsible bank or trust company. Said deposit is to be the property of the Chelmsford Housing Authority, if the bidder fails to execute the contract after he has been officially notified that the contract has been awarded to them.

There will be a recommended, but non-mandatory, pre-bid conference held on **Thursday June 4, 2026, at 9:00 am** beginning at 19 Shelia Ave, North Chelmsford in the community room.

All questions and request for interpretation must be received no later than five calendar days before the bid deadline and must be submitted in writing to ssmith@chelmsfordha.com. Requests for interpretations may be responded to via Projectdog addendum, as determined by the Owner.

The Chelmsford Housing Authority reserves the right to award and/or reject any or all proposals or to cancel this Invitation to Bid, if it is in best interest of the Housing Authority to do so.

The Chelmsford Housing Authority is an affirmative action/equal opportunity employer/purchaser.

END OF PUBLIC NOTIFICATION FOR INVITATION FOR BID